

# ***West Bagborough Parish***

## ***Formal Notice of the Annual Parish Meeting***

**Notice is hereby given that the Annual Parish Meeting for West Bagborough Parish will be held at the POPHAM HALL on:**

**THURSDAY 27<sup>th</sup> May 2021 at 1930 HOURS**

**Such persons only as are registered as Local Government Electors for the Parish will be entitled to attend, speak and vote at the meeting.**

**If you have any items for the agenda, please let the Parish Clerk know before Tuesday 25<sup>th</sup> May 2021.**

### **Agenda:**

- 1. Annual report on Parish Council activity 2020-2021.**
- 2. Matters raised both before and during the meeting.**

**Dated: 18<sup>th</sup> May 2021**

**Chairman of the Parish Council.**

**Given the on-going controls due to the pandemic all those attending must follow the COVID Safe procedures for use of the Hall. Use the separate entry and exit route, use the hand sanitiser on entry, wear a suitable face covering or mask and sit in one of the chairs set out for attendees. Visitors will also be asked to provide contact details for NHS Test and Trace records. These records will only be shared with NHS Test and Trace if required and will be destroyed after 21 days. Access may have to be limited to ensure social distancing can be maintained inside the Hall.**